



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

May 13, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES:
ESTABLISH VARIOUS CAPITAL PROJECTS,
APPROVE PROJECT BUDGETS AND
APPROVE APPROPRIATION ADJUSTMENTS
(SECOND AND FIFTH DISTRICTS) (3 VOTES)**

SUBJECT

Establishment of various high priority Department of Health Services capital projects, approval of project budgets and appropriation adjustments to fund the project costs.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that these projects are categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the project record.
2. Establish five Capital Projects (C.P.) and approve total project budgets as follows: C.P. 77541 for Harbor-UCLA Medical Center N24 Clinic Addition (\$1,319,000); C.P. 87009 for Harbor-UCLA Medical Center Nurse Call System Replacement Project (\$2,530,000); C.P. 87010 for Harbor-UCLA Medical Center Central Plant Building Control System Refurbishment (\$215,000); C.P. 87012 for Martin Luther King, Jr. Multi-Service Ambulatory Care Center Central Sterile Refurbishment (\$2,256,000); and C.P. 87013 for Olive View-UCLA Medical Center Fluoroscopy Room Refurbishment (\$440,000).

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve an appropriation adjustment to reallocate \$6,760,000 from C.P. 86937 to and among C.P. Nos. 87009, 77541, 87010, 87012, and 87013 to address code and life safety issues, building system deficiencies, patient flow, and clinic expansion needs at Harbor-UCLA Medical Center, Martin Luther King, Jr. Multi-Service Ambulatory Care Center, and Olive View-UCLA Medical Center.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will establish five high priority projects identified by Department of Health Services (DHS), to address code and life safety issues, building system deficiencies, patient flow, and clinic expansion needs at various hospital center sites.

Harbor-UCLA Medical Center

Three of the high priority projects are located at the Harbor-UCLA Medical Center and include:

- **Harbor-UCLA Medical Center N24 Clinic Addition - C.P. No. 77541:** The proposed clinic addition consists of construction of a 3,600 square foot addition, including 10 exam rooms to support the existing outpatient clinic operations. Outpatient services have dramatically increased at the hospital under the Metrocare Plan, causing overcrowded conditions, which have impacted the quality of services rendered to patients. This project will be completed through the procurement of a modular building from an established County agreement vendor.
- **Harbor-UCLA Medical Center Nurse Call System Replacement Project - C.P. No. 87009:** The proposed project would replace the existing nurse call system, which is obsolete and beyond repair and is no longer in compliance with licensing requirements. The proposed project includes installation of a new nurse call system, including wiring at all stations, jurisdictional approvals and permits, and compliance with licensing requirements. This project will be completed through the procurement of services from an outside vendor.

- **Harbor-UCLA Medical Center Central Plant Building Control System Refurbishment - C.P. No. 87010:** The proposed project consists of heating, ventilation and air conditioning (HVAC) control systems upgrades necessary to unify the operations of the HVAC system from the central plant to the other hospital facilities. This project will be completed through the use of an ISD Job Order Contractor (JOC).

Harbor-UCLA Medical Center projects will be managed by onsite facilities staff with support from DHS, Capital Projects Division.

Martin Luther King, Jr. Multi-Service Ambulatory Care Center (MACC) - Central Sterile Refurbishment – C.P. No. 87012

DHS is preparing an application for a license to operate an Ambulatory Care Surgery Center (ASC) as outlined in the Martin Luther King, Jr. MACC implementation plan approved by your Board in August 13, 2007. The proposed project consists of the renovation of the central sterile area to provide sterilization of surgical instruments used to perform outpatient treatment procedures and is critical to support the ASC operations. The proposed project includes demolition of existing walls, removal of existing non-functional equipment, and installation of new washers and sterilizers, ceilings and light fixtures, new mechanical, plumbing and equipment lines. This project will be managed by the Department of Public Works (DPW) and completed through the use of JOC.

Olive View-UCLA Medical Center Fluoroscopy Room Refurbishment – C.P. No. 87013

The proposed project consists of refurbishment of two radiographic/fluoroscopy rooms to support the installation of new fluoroscopic equipment. The refurbishment will include compliance with mechanical, electrical, plumbing, fire alarm, and structural requirements to accommodate the installation of the new, previously purchased equipment by the hospital. The existing equipment is prone to frequent breakdowns, resulting in the backlog of emergency patients. This project will be completed through the use of ISD JOC and DHS building crafts staff.

Sustainable Design Program

The projects will support your Board's Sustainable Design Program through the use of controllable lighting and heating, ventilation and air conditioning systems. Material and resources will be conserved by maintaining interior walls and reusing furnishings.

Additionally, the paint, adhesives and furniture that will be utilized are comprised of low-emitting materials

IMPLEMENTATION OF STRATEGIC PLAN GOALS

These proposed projects meet the County's Strategic Plan Goal of Fiscal Responsibility (Goal 4) by investing in the public infrastructure.

FISCAL IMPACT/FINANCING

The recommended actions will approve project budgets, and the attached appropriation adjustment will reallocate \$6,760,000 from C.P. No. 86937 (Health Services Various Refurbishments) to the five refurbishment projects recommended in this action, as indicated below:

CP No. 77541	Harbor-UCLA Medical Center N24 Clinic Addition	\$1,319,000
CP No. 87009	Harbor-UCLA Medical Center Nurse Call System Replacement Project	2,530,000
CP No. 87010	Harbor-UCLA Medical Center Central Plant Building Control System Refurbishment	215,000
CP No. 87012	Martin Luther King, Jr. MACC Central Sterile Refurbishment	2,256,000
CP No. 87013	Olive View-UCLA Medical Center Fluoroscopy Room Refurbishment	440,000
Total		<u>\$6,760,000</u>

There is sufficient funding in the 2007-08 Capital Projects/Refurbishments budget to fund the recommended actions. The projects are funded by prior year net County cost from DHS. The proposed Project Schedules and Budget Summaries are included in Attachment A.

Operating Budget Impact

These projects will not have an impact on the current operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Architectural/engineering, construction and inspection services for the projects will be performed by either hospital building crafts staff, DPW, ISD JOCs, or outside vendors.

The County's Civic Art Policy applies to C.P. No. 77541 Harbor-UCLA Medical Center N24 Clinic Addition, which will contribute \$9,000 to the Civic Art Fund. The remaining projects are exempt from this policy since they are limited to renovations necessary for the installation of replacement equipment or systems.

ENVIRONMENTAL DOCUMENTATION

The proposed nurse call replacement system, central plant building control system replacement, central sterile room refurbishment, and radiographic/fluoroscopy refurbishment projects are categorically exempt from California Environmental Quality Act pursuant to State Guidelines Section 15301 (a) because these projects involve negligible or no expansion of existing facilities. The clinic addition project is exempt pursuant to State Guidelines Section 15301 (e) because it is less than 50 percent of the existing floor area.

CONTRACTING PROCESS

As appropriate, refurbishment projects to be completed by outside vendors will be advertised on the Los Angeles County Online Web site as a business opportunity.

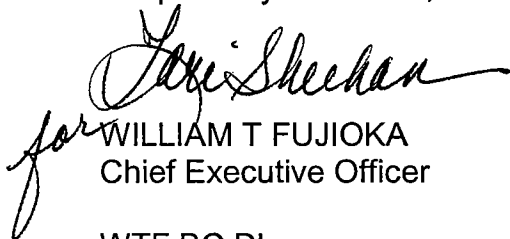
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Facility operations will continue while the refurbishments are performed.

CONCLUSION

Upon approval of the recommendation, please forward an adopted, stamped copy of the Board letter to my office.

Respectfully submitted,


WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:DL
JSE:DJT:SW:zu
Attachments

c: Auditor-Controller
County Counsel
Department of Health Services
Internal Services Department
Department of Public Works

ATTACHMENT A

Harbor-UCLA Medical Center
N24 Clinic Addition

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	06/2/08
Jurisdictional Approvals	7/30/08
Construction	5/29/2009
Acceptance	6/1/2009

2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	10,000
Jurisdictional Review	5,000
Construction	150,000
Data/Communications	70,000
County 1% Art Policy	9,000
Modular Building	800,000
Modular Furniture	75,000
Equipment	100,000
Project Contingency	100,000
Total	\$1,319,000

Harbor-UCLA Medical Center
Nurse Call System

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	9/30/08
Jurisdictional Approvals	4/30/09
Construction	6/30/2011
Acceptance	7/1/2011

2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	50,000
Jurisdictional Review	15,000
Construction	0
Data/Communications	2,465,000
Project Contingency	0
Total	\$2,530,000

Harbor-UCLA Medical Center
Central Plant Building Control System Refurbishment

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	N/A
Jurisdictional Approvals	N/A
Construction	6/30/2009
Acceptance	7/1/2009

2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	0
Jurisdictional Review	0
Construction	0
Data/Communications	180,000
Project Contingency	35,000
Total	\$215,000

Martin Luther King, Jr. MACC
Central Sterile Replacement

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	Completed
Jurisdictional Approvals	Completed
Construction	4/25/2009
Acceptance	5/1/2009

2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	0 ⁽¹⁾
Jurisdictional Review	0 ⁽¹⁾
Construction	1,465,000
County Services	367,000
Project Contingency	424,000
Total	\$2,256,000

1. Funded by CP#86773 – Martin Luther King Jr. MACC Operating Room and Surgery Suite Project.

Olive View – UCLA Medical Center
Fluoroscopy Room Refurbishment

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	Completed
Jurisdictional Approvals	Completed
Construction	12/31/2008
Acceptance	1/31/2009

2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	0 ⁽¹⁾
Jurisdictional Review	40,000 ⁽²⁾
Construction	300,000
Data/Communications	
Project Contingency	100,000
Total	\$440,000

1. Funded from DHS- S&S
2. Inspection needed during construction

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
No.

060

DEPARTMENT OF **CHIEF EXECUTIVE OFFICE**

MAY 6,

2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2007-08**3 - VOTES****SOURCES**

General Fund - AO1
See Attached

USES

General Fund - AO1
See Attached

JUSTIFICATION

This appropriation adjustment is to reallocate appropriation and funding from the Various Health Refurbishment Project (CP No. 86937) to Harbor/UCLA Medical Center, Martin L. King Multi-Service Ambulatory Care Center and Olive View Medical Center to fund various high priority projects.

ADOPTED

David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

20

MAY 13 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR -

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

CHIEF ADMINISTRATIVE OFFICER

20

AUDITOR-CONTROLLER

BY

BY

DEPUTY COUNTY CLERK

NO.

20 08

ATTACHMENT A

APPROPRIATION ADJUSTMENT
FISCAL YEAR 2007-08
3 VOTES

FINANCIAL SOURCES

Capital Projects/Refurbishments
Various Health Refurbishments
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 - 86937
\$6,760,000 Decrease Appropriation

FINANCIAL USES

Capital Projects/Refurbishments
Harbor Nurse Call Replacement System
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 – 87009 (New)
\$2,530,000 Increase Appropriation

Capital Projects/Refurbishments
Harbor N24 Clinic Addition
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 - 77541 (New)
\$1,319,000 Increase Appropriation

Capital Projects/Refurbishments
Harbor Central Plant Bldg Control Sys
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 - 87010 (New)
\$215,000 Increase Appropriation

Capital Projects/Refurbishments
MLK Central Sterile Refurbishment
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 - 87012 (New)
\$2,256,000 Increase Appropriation

Capital Projects/Refurbishments
OVMC Radio/Fluoroscopy Refurb
Fixed Assets – Building and Impvts
A01 – CP – 6014 – 65036 - 87013 (New)
\$440,000 Increase Appropriation

\$6,760,000 /

\$6,760,000 /

JUSTIFICATION:

This appropriation adjustment is to reallocate appropriation and funding from the Various Health Refurbishment Project (CP No. 86937) to Harbor^UCLA Medical Center, Martin L. King Multi-Service Ambulatory Care Center and Olive View Medical Center to fund various high priority projects.

BA# 227 Karen Sukuma 5/1/08